

## ■ CHECKLIST

# Moving In Checklist

Tasks to complete after moving into your new property.

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### ✓ ID Card Address Change

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Contact Identity Malta to inform them of your change of residential address. You can either pre-book a slot online at <https://identita.gov.mt/booking-system/> or visit their premises without an appointment to submit the change of address application. You need to provide the following information and documents, but it is best to confirm with Identity Malta before your visit to ensure you have everything you need:

- E-ID card
- A filled-out ID10a form with the details of your new residential address. You can print and fill out this form before visiting Identity Malta or at the premises.
- The new residential address
- Evidence of your new residential address, including a water and electricity bill, bank statement, lease or property purchase contract, and other necessary documents

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### ✓ Arms Bills

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If the purchased property does not have electricity and/or water services, you should apply for this service with ARMS by completing and submitting Form A, 'Application for new electricity and/or water services'. If the property has these services—as is often the case when purchasing a previously occupied property—you should complete and submit Form F, 'Registration of Change in Consumer'. You can download these forms from the ARMS website: <https://arms.com.mt/en/services/apply-for-a-service/applications-forms> and submit them by e-mail to [customercare@arms.com.mt](mailto:customercare@arms.com.mt), by post, or in person at one of their offices.

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 **Postal Address**

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Change your postal address by downloading the MaltaPost 'Redirection of Postal Articles Form' and handing it over in person at any post office together with all the required supporting documentation. You can access this form at <https://www.maltapost.com/redirectionofmailscheme>. Applications received by post are not processed.

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 **Pending Mail**

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If you have any packages in transit, contact the organisation sending you the package to inform them of the address change.

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 **Update Driver Licence Address**

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Fill out Transport Malta's DRV010 form and submit it with a copy of the identity card and the original driving licence card. For more information or to access the form, you can visit: <https://www.transport.gov.mt/land/driving/driving-licence/changes-to-my-driving-licence-789>

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 **Internet and Cable Service**

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Contact your respective internet provider to transfer your existing services to your new address or create new ones.

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 **Waste Collection Services**

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Familiarise yourself with your locality's waste collection service timetable.

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 **Other entities you should inform about the new residential address are**

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- Healthcare providers (e.g., Mater Dei Hospital and private clinics)
- Insurance providers (e.g., health and vehicle Insurance)
- Employment records (e.g., Malta Tax and Customs Administration)
- Your employer for various purposes, such as payroll, tax documentation, and company communications (e.g., work doctor visits when you are sick)
- Physical subscription service providers (e.g., newspapers and magazines)

